

L'Association "Islamic Charity Foundation for Education and Social Welfare" (ICFESW), créée suivant récépissé de déclaration n°121/RDA/k22/SAAJP du 09 octobre 2018,
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The Islamic Charity Foundation for Education and Social Welfare (ICFESW) Association, created following declaration receipt n°121/RDA/k22/SAAJP of October 09th 2018, Headquarter: Maroua,
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MONTHLY ACTIVITY REPORT NORTHWEST - MAY

North West Regional Mission - May 2026

Reporting Period: May 2026

Region: North West Region, Cameroon

EXECUTIVE SUMMARY

The month of May 2026 marked a significant milestone for ICFESW's North West Regional Mission, characterized by intensive institutional alignment, operational establishment, and successful public engagement. Despite facing security challenges including periodic ghost town observations, the mission volunteers demonstrated exceptional commitment and resilience in advancing the organization's humanitarian objectives.

The reporting period witnessed three key phases:

- (1) Institutional Preparation and Community Liaison,
- (2) Public Visibility and National Representation, and
- (3) Operational Infrastructure Development and Field Mobilization.

Through coordinated efforts across administrative, logistical, and community engagement dimensions, the mission has successfully established its operational foundation while simultaneously launching initial field activities.

I. INSTITUTIONAL ALIGNMENT AND STRATEGIC ORIENTATION

A. Mission Volunteer Leadership Development

Following the arrival of mission volunteers in the North West Region, a structured orientation program was implemented to ensure clear understanding of organizational roles and regional priorities. Key leadership meetings established the hierarchical framework and operational expectations:

Organizational Structure Clarification: Volunteers were reoriented on the concept of volunteerism and the specific expectations for ICFESW mission volunteers within the North West context.

Hierarchical Alignment: Clear protocols were established emphasizing the importance of honoring organizational hierarchy and coordination with relevant government agencies, particularly MINJEC (Ministry of Youth Affairs and Civic Education)

Regional Contextualization: Briefing sessions highlighted the unique social and security challenges in the North West, including the Anglophone crisis, internally displaced persons (IDPs), and the vulnerability of youth, women, and children populations

B. Partnership Strengthening and Government Engagement

Productive engagement was conducted with key governmental and institutional stakeholders:

Ministry of Youth Affairs and Civic Education (MINJEC):

- Regional Delegate: Madam Odilia Fri Mbanwie
- Regional Coordinator of National Volunteer Program: Madame LOH Odette
- MINJEC representatives pledged support and commitment to monitoring and guiding volunteers throughout field implementation activities

Governor's Office:

- Courtesy visit conducted with Mr. Saidouna Ali, Secretary General to His Excellency the Governor of the North West Region, Adolphe Lele L'Afriqué
- Strategic briefing on ICFESW's mission focusing on support for vulnerable populations affected by socio-political instability

Religious and Community Leadership:

- Initial contact established with the Grand Imam of the Central Mosque in Old Town, who extended an invitation for future sensitization sessions and community engagement activities

II. OPERATIONAL INFRASTRUCTURE DEVELOPMENT

A. Office Establishment and Equipment Procurement

The second and third weeks of May focused intensively on establishing functional office operations:

Physical Infrastructure:

Purchase of office chairs for staff and event activities

Acquisition and arrangement of tables for workspace functionality

Installation and repair works completed:

Plumbing repairs and water system functionality

Lock installation and security enhancements

General office maintenance and safety improvements.

Visibility and Branding Materials:

Printing of organization banners and signboards for awareness campaigns
Production of identification placards for upcoming activities
Preparation of branded materials reflecting ICFESW's mission and vision

III. FINANCIAL INFRASTRUCTURE AND BANKING OPERATIONS

A. Bank Account Establishment

A critical milestone was achieved through the successful establishment of banking infrastructure to support field operations and volunteer coordination:

Document Collection from Volunteers (May 26-30):

- National Identity Cards (copies)
- Tax Payers Identification Cards (copies)
- Location plans of volunteer residences
- Passport photographs (for official documentation)
- All documents professionally printed and filed for organizational records

These documents serve dual purposes: establishing bank account and facilitating financial and administrative processes. At Afriland Bank, Commercial Avenue Branch, Bamenda

Account Creation Process:

May 28, 2026: Initial meeting held with bank manager to discuss requirements and processes. Compiled volunteer documents were presented to facilitate account opening procedures. Final documentation requirements (temporary employment contracts) were prepared at the office by the Focal point and the administrative officer to complete banking requirements. Three (3) accounts successfully created that same day. Remaining accounts scheduled for creation on Tuesday, June 3, 2026. Volunteers notified via WhatsApp forum of completion timeline and requirements.

IV. FIELD MOBILIZATION AND COMMUNITY ENGAGEMENT

A. Data Collection Preparation

The month concluded with systematic preparation for field data collection activities:

Online Strategic Meeting held on May 26 to discuss on field work implementation procedures and assignment of data collection questionnaires to individual volunteers. clarification of field responsibilities and data quality standards. Standardized questionnaires distributed to all participating volunteers. Emphasis placed on data collection

B. Community Engagement and Sensitization Activities

Old Town Mosque Community Outreach (May 11-16):

Field visit conducted to introduce ICFESW and its humanitarian mission

Discussions held with mosque leadership (Imam)

Strategic approach developed for future sensitization: coordination through women leaders and communication groups within the mosque community

Foundation established for ongoing community collaboration.

Community Needs Assessment Approach:

Structured community engagement strategy implemented focusing on field-based needs assessment rather than assumptions

Mapping of community resources initiated, including partnerships with:

Women Empowerment Centres

Vocational Training Centres

Social Welfare Services

V. PUBLIC VISIBILITY AND NATIONAL REPRESENTATION

A. Participation in 54th National Day Celebration (May 20, 2026)

Despite significant operational challenges, ICFESW mission volunteers achieved prominent visibility during Cameroon's National Day celebrations:

Initial mission volunteer core: 7 members (established during May 1 inaugural meeting)

Additional recruitment achieved: 18 new volunteers joined the mission during National Day mobilization

Preparation Phase (May 18-19):

Online planning meeting held on May 19 to finalize National Day participation strategy.

Security precautions: some volunteers relocated on May 18 (Sunday) to safer locations due to ghost town activities scheduled for May 18-22. Production of visibility materials: banners, placards, flyers, and signboards displaying organizational mission and vision

Participation and Execution:

Volunteers mobilized around the Grand Stand area at Commercial Avenue

Recruitment of additional volunteers achieved during preparation phase

Coordination with Regional Coordinator of NVP and Regional Delegate of MINJEC ensured proper positioning in parade sequence

Master of Ceremony officially acknowledged ICFESW presence, drawing significant public attention. Spectators and roadside onlookers recognized the discipline, organization, and peaceful messaging of the volunteer contingent

Volunteers brandished messages of peace, prosperity, hope, and support for vulnerable North West populations

Demonstration of bravery, patriotism, and readiness to engage communities across the region

Public platform established for promoting ICFESW's humanitarian objectives

VI. OPERATIONAL CHALLENGES AND ADAPTIVE MANAGEMENT

A. Security Context and Response

Ghost Town Observations (May 18-22):

Activities grounded for three (3) consecutive days

No vehicular movement, preventing physical field activities

Adaptive Strategy: Volunteers transitioned to online meetings to maintain momentum and strategic planning

Risk Management: Volunteers relocating to secure areas during security disruptions.

Despite restrictions, momentum maintained through virtual coordination mechanisms

National Day participation achieved through advance planning and pre-positioning

Operational continuity demonstrated through flexible working arrangements.

IX. KEY ACHIEVEMENTS

Achievement	Timeline	Impact
Institutional partnerships formalized (MINJEC, Governor's Office, Religious leaders)	May 1-5	Enhanced legitimacy and government support
Office infrastructure established	May 11-22	Professional operational base
National Day public visibility	May 20	Regional awareness and volunteer recruitment
Administrative systems implemented	May 11-30	Organizational accountability and transparency
Banking infrastructure created	May 28-30	Financial management capacity established
Field mobilization prepared	May 26-30	Ready for systematic data collection and interventions

X. IMMEDIATE PRIORITIES

1. Complete Banking Operations: Finalize remaining volunteer bank account creations (June 3)
2. Launch Field Activities: Systematic implementation of questionnaire-based needs assessment across identified communities
3. Enhance Community Partnerships: Formal engagement with Women Empowerment Centres and Vocational Training Centres

Medium-Term (June)

1. Monitoring and Evaluation: Establish systematic tracking of volunteer outputs and field activity progress
2. Monthly Reporting: Continue structured documentation of activities and achievements.

Long-Term Sustainability

1. **Regional Scaling:** Leverage experience for potential expansion to other divisions in North West Region

XI. CONCLUSION

The month of May 2026 represents a foundational period for ICFESW's North West Regional Mission, characterized by successful institutional establishment, strategic public engagement, and systematic operational preparation. Despite facing security challenges inherent to the North West context, the mission volunteers demonstrated exceptional resilience, organizational capability, and commitment to ICFESW's humanitarian objectives.

The combination of formal institutional alignment with government bodies, professional office infrastructure development, banking infrastructure establishment. The successful National Day participation generated significant public awareness and community interest, creating momentum for upcoming sensitization and needs assessment activities.

Moving forward, the emphasis must remain on translating this institutional foundation into tangible field outcomes, with particular focus on systematic data collection, community-responsive programming, and donor-accountable implementation. The strong organizational platform established in May provides the necessary infrastructure for effective service delivery to vulnerable populations across the North West Region.

APPENDICES

A. Key Contacts Established

Regional Delegate of MINJEC: Madam Odilia Fri Mbanwie

Regional Coordinator, National Volunteer Program: Madame LOH Odette

Grand Imam, Central Mosque, Old Town: Malam Musa

Afriland Bank Manager, Commercial Avenue Branch: Mr Tayong E

Report Prepared By: Akwo Harriette, Regional Focal Point (North West)

Date Submitted: May 31, 2026



